

MEADOWBANK DUTIES AND ROSTER



Clubs who fail to do their entire duty will be fined.

Duties are allocated according to the number of teams playing at Meadowbank Park.

WET WEATHER

Duties still need to be completed on wet weather days. Should multiple timeslots be washed out volunteers may be relieved of their duties, provided that other volunteers are expected to arrive ahead of the next possible matches. Volunteers may also be asked to assist with squeegees to clear the water for subsequent matches.

FLOODLIGHT POST PADS DUTY

Clubs shown as (OUT) are required to arrive at 7.30am to place the blue floodlight post pads on the designated light poles and, if needed, assist with the Sponsors banners on the Balcony.

Clubs shown as (IN) are required to bring in blue floodlight post pads.

SCORESHEET TABLE DUTY (from 7:15AM to when the post pads are away)

Clubs on Scoresheet Table Duty must provide **one person** who should report to the Ground Supervisor **upstairs in the ERNA building**.

Table Duties may include:

- Assisting the Ground Supervisor.
- Handing out scoresheets and explaining the process for scoring etc..
- Recording the scores on the day sheet.
- Volunteers are asked to complete a minimum of 1 hour shifts each.

The last shift on the Table Duty – that person may also be asked supervise the return of the Post Pads.

CANTEEN DUTY (from 7:30AM to when the Canteen Supervisor closes the canteen)

Clubs on Canteen duty must provide **four people (but only two from 9.30am to 10.30am as we have two Duke of Edinburgh candidates for that hour)** who should report to the Canteen Supervisor.

- All people on duty must be 15 years or older and at least one must be an adult.
- Volunteers are asked to complete a minimum of 1 hour shifts each.
- Canteen duties are determined by the Canteen Supervisor.

The last shift in the Canteen must clean up the grounds (gloves and garbage bags will be provided).

BBQ DUTY (from 7:00AM to 2PM approx. when the BBQ is packed away)

Rep Teams / Clubs are required to supply SIX people from 7am to **9.30am** (start / set-up), **THREE** people from **9.30am** to **12.00pm** and **FOUR** people from **12.00pm** until approximately 2:00pm (finish) to assist the Lions Club who will assign duties as they see fit.

- Volunteers are asked to complete a minimum of 1 hour shifts each.
- It is requested that male helpers to be available at 7am (start) and from **12:00pm** until approximately 2:00pm (finish) to assist with the set up and pack up of the BBQ equipment.

UMPIRE TABLE DUTY (from 7:45AM to 4:45PM)

Clubs are required to supply **one person** for duty at the Umpiring Table (**located in the Physio Room**).

The people need not be umpires, although some umpiring knowledge is helpful. It is preferable that this person is an adult.

The time listed is the time at which the duty begins and does not end until the next club arrives. Teams with the last duty of the day **MUST** stay until at least 4.45pm. The busiest time for this duty is the 20 minutes before the start of each timeslot – where possible, please **DO NOT** schedule duty changeover within this time period.

Umpire Table duties are:

- Arriving at the Umpiring Table at the exact time listed on the duty roster (if clubs wish to split up their roster please make sure people change over at least 20 minutes before a game timeslot).
- Sitting at the Umpiring Table for the duration of the allocated duty time.
- Making sure all umpires **PRINT** their name in the correct place on the sign on sheets.
- Informing the Umpire On Duty of umpires not in correct umpiring uniform / missing umpires at least 5 minutes before the game timeslot and of any umpiring complaints as they are raised.
- Assisting the Umpire on Duty in any other capacity.

It may be that there is no Umpire on Duty during some timeslots or they are out on the courts. If there is no Umpire on Duty then the Control Tower can be contacted on 02 9874 2190. If the Umpire on Duty is on the courts, they are contactable by mobile phone with the contact numbers provided to the duty person at the Umpire Table.

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MEADOWBANK DUTIES AND ROSTER



MEADOWBANK DUTY ROSTER 2025

DATE	FLOODLIGHT POST PADS	SCORESHEET (1 person) CANTEEN (2 people 9:30 to 10:30 - 4 people other times)	UMPIRING (1 person) (in Umpire / Physio Room)	BBQ (6 people set-up, 3 people mid, 4 people pack-up)
9-Aug	(OUT): RHH HALOS (IN): WOOLWICH	OLMC ALEXANDERS ST KEVINS		GLADESVILLE RAVENS
16-Aug	(OUT): RHH HALOS (IN): WOOLWICH	SPIRITS ERMINGTON UNITED		ST ANDREWS
FINALS SERIES TO BE ADVISED				

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BRUSH FARM DUTIES AND ROSTER



Clubs who fail to do their entire duty will be fined.

Duties are allocated according to the number of teams playing at Brush Farm.

WET WEATHER

Duties still need to be completed on wet weather days. Should multiple timeslots be washed out volunteers may be relieved of their duties, provided that other volunteers are expected to arrive ahead of the next possible matches. Volunteers may also be asked to assist with squeegees to clear the water for subsequent matches.

TABLE DUTY (from 9:00AM to when the post pads are away)

Clubs on Table Duty must provide **one person** who should report to the Ground Supervisor.

Table Duties may include:

- Assisting the Ground Supervisor

CANTEEN DUTY (from 8:30AM to when the Canteen Supervisor closes the canteen)

Clubs on Canteen duty must provide **three people** who should report to the Canteen Supervisor.

- All people on duty must be 15 years or older and at least one must be an adult.
- Volunteers are asked to complete a minimum of 1 hour shifts each.
- Canteen duties are determined by the Canteen Supervisor.

BRUSH FARM DUTY ROSTER 2025	
DATE	TABLE (1 person) CANTEEN (3 people)
9-Aug	WEST RYDE ROVERS
16-Aug	MLC
23-Aug	GLADESVILLE RAVENS

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